

Internal Quality Assurance Cell

Sree Narayana College Kannur

Minutes of the meeting of IQAC

No. IQAC/2021-22/01

Date and Time: 03.06.2021, 3.30 PM

Venue: IQAC Room

AGENDA

1. Constitution of new IQAC team
2. Online Art Fest-2021
3. Alumni Scholarship-Helping Hands
4. DST-STAR COLLEGE

Members Present

1. Dr. K. Ajayakumar (Principal)
2. Dr. Anitha P. K. (IQAC Co-ordinator)
3. Dr. C. P. Satheesh
4. Dr. Prasanth K. P.
5. Dr. B. O. Prasad
6. Mr. C. K. V. Ramesan
7. Dr. Jithesh. K.
8. Ms. Amrutha K. K.
9. Ms. Rakhee Raghavan
10. Ms. Hredya P.
11. Mr. K. Prakashan
12. Mr. Jayachandran
13. Adv. Chithira Sasidharan
14. Mr. Mahesh Chandra Baliga




PRINCIPAL
SREE NARAYANA COLLEGE
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Principal welcomed all the members to the new academic year programs of IQAC. The committee reviewed the decisions of the previous academic year.

Action Taken Report

1. IQAC analyzed the performance of the college during 2020-21 academic year.
2. Learning Management System named *etlab* has introduced in the college for the academic year 2021-22.
3. IQAC collected feedback from the students.

Decisions Taken

1. IQAC was constituted for the year 2021-22 as per the NAAC guidelines. Total member in IQAC is 14 including three external members.
2. College was reopened after summer vacation for the new academic year on 01-06-2021.
3. IQAC evaluated the syllabus and faculty details of newly started MSc Mathematics course.
4. Decided to distribute ALUMNI sponsored helping hand scholarship of worth 65000.
5. Decided to conduct Art fest of the College during 4-6-2021 to 10-6-2021.
6. College will submit the proposal for DST-STAR COLLEGE scheme on 15-06-2021.




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Sree Narayana College Kannur

Minutes of the meeting of IQAC

No. IQAC/2021-22/02

Date and Time: 23.06.2021, 3.30 PM

Venue: IQAC Room

AGENDA

1. Workshop for teaching staff on LMS-*etlab*
2. Covid-19 Co-ordination committee
3. College Website
4. Library Monitoring Committee.
5. Internal Complaint Cell (ICC)
6. Gender Justice Forum

Members Present

1. Dr. K. Ajayakumar (Principal)
2. Dr. Anitha P. K. (IQAC Co-ordinator)
3. Dr. C. P. Satheesh
4. Dr. Prasanth K. P.
5. Dr. B. O. Prasad
6. Mr. C. K. V. Ramesan
7. Dr. Jithesh. K.
8. Ms. Amrutha K. K.
9. Ms. Rakhee Raghavan
10. Ms. Hredya P.
11. Mr. K. Prakashan
12. Mr. Jayachandran
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Principal welcomed all the members to the new academic year programs of IQAC. The committee reviewed the decisions of the previous academic year.

Action Taken Report

1. College was reopened after summer vacation for the new academic year on 01-06-2021 and College hostel was reopened in 10.06.2021.
2. IQAC evaluated the syllabus and faculty details of newly started MSc Mathematics course.
3. ALUMNI sponsored helping hand scholarship of worth 65000 has distributed to students.
4. Art fest of the College during 4-6-2021 to 10-6-2021 was conducted.
5. Submitted the proposal for DST-STAR COLLEGE scheme on 15-06-2021.

Decisions Taken

1. Decided to conduct a workshop on LMS etlab on 9-7-2021 for college teachers.
2. IQAC analyzed the online class of all the departments conducted during covid-19 period.
3. Decided to constitute a Covid-19 Co-ordination committee in the college to ensure that Covid-19 protocols are strictly maintained in the college campus as per the direction from Kerala state Higher Education Council.
4. Decided to reconstitute the Library Monitoring Committee.
5. College Website will be updated by including the photos and recent activities.
6. **Internal Complaint Cell (ICC)** was constituted with following members; Dr. Lasitha B. V (President) Dr. Ayana N, Sreelatha E (Teaching members) Mr. Prakashan K, Mrs. Remya C (Non teaching) Arjun, Sandra, Avishna (Student Representatives).
7. **Gender Justice Forum** was constituted with the following members; Dr. Lasitha B. V (Chairperson), Remya C, Prakashan K (Non teaching), Dr Ayana N, Mr. Sreenish T. V (Teaching members) Aswathi CK, Aparna Haridas, Sanush T (Student Representatives).


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Sree Narayana College Kannur

Minutes of the meeting of IQAC

No. IQAC/2021-22/03

Date and Time: 23.09.2021, 12.00 PM

Venue: IQAC Room

AGENDA

1. Academic Audit.
2. College Reopening after Covid-19 (Final year UG and PG).
3. First year admission and commencement of classes.
4. Best Sports College award 2021 from Chief Minister of Kerala.

Members Present

1. Dr. K. Ajayakumar (Principal)
2. Dr. Anitha P. K. (IQAC Co-ordinator)
3. Dr. C. P. Satheesh
4. Dr. Prasanth K. P.
5. Dr. B. O. Prasad
6. Mr. C. K. V. Ramesan
7. Dr. Jithesh. K.
8. Ms. Amrutha K. K.
9. Ms. Rakhee Raghavan
10. Ms. Hredya P.
11. Mr. K. Prakashan
12. Mr. Jayachandran
13. Adv. Chithira Sasidharan
14. Mr. Mahesh Chandra Baliga




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Meeting started with silent prayer. Principal welcomed all the members to the meeting and presented a short introduction about NIRF.

Action Taken Report

1. Workshop on LMS etlab was conducted on 9-7-2021 for college teachers.
2. Covid-19 Co-ordination committee was established in the campus to ensure that Covid-19 protocols are strictly maintained in the college campus.
3. Library Monitoring Committee was reconstituted and college website were updated.
8. **Internal Complaint Cell (ICC)** was constituted with following members; Dr. Lasitha B. V (President) Dr. Ayana N, Sreelatha E (Teaching members) Mr. Prakashan K, Mrs. Remya C (Non teaching) Arjun, Sandra, Avishna (Student Representatives).
4. **Gender Justice Forum** was constituted with the following members; Dr. Lasitha B. V (Chairperson), Remya C, Prakashan K (Non teaching), Dr Ayana N, Mr. Sreenish T. V (Teaching members) Aswathi CK, Aparna Haridas, Sanush T (Student Representatives).

Decisions Taken

1. PG results of various departments will be analysed in Academic Monitoring Committee (AMC) meeting.
2. *Decided to reopen the college after the covid lock down on 04-10-2021 for final year UG and PG*
3. The schedule for first semester admission is scheduled to start on 27-09-2021.
4. The schedule for the first semester PG and UG classes were prepared.
5. The college will receive best sports college award from Chief Minister of Kerala on 11-10-2021.




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Action Taken Report

1. PG results of various departments were analysed in Academic Monitoring Committee (AMC) meetings various departments.
2. College reopened after the covid lock down on 04-10-2021 for final year UG and PG.
3. The IQAC and College staff council arranged a celebration program to congratulate college sports team for achieving the best sports college award from Chief Minister of Kerala on 11-10-2021.

Decisions Taken

1. Decided to celebrate the founder's day as value education program on 08-11-2023.
2. ALUMNI scholarships of worth 65000/- will be distributed to meritorious students.
3. IQAC decided to distribute the college calendar 2021 to all the students and teaching/non teaching members.
4. IQAC will verify the teacher index of teaching staff uploaded in Kannur University website.
5. Decided to verify the Master time table for the year 2021.
6. Orientation Programme for First year students-Fresher's day will be conducted on 30-11-2021.
7. Campus cleaning as a part of Swatchatha Pakhoda activity will be conducted on 10-12-2021.




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Sree Narayana College Kannur

Minutes of the meeting of IQAC

No. IQAC/2021-22/05

Date and Time: 14.02.2022, 2.30 PM

Venue: IQAC Room

AGENDA

1. DigiLocker
2. Inauguration of Renovated Auditorium.
3. Inauguration of Rain Water Harvesting unit.
4. Focus Seminar Series 2022.
5. Career Expo-2022
6. Annual Report

Members Present

15. Dr. K. Ajayakumar (Principal)
16. Dr. Anitha P. K. (IQAC Co-ordinator)
17. Dr. C. P. Satheesh
18. Dr. Prasanth K. P.
19. Dr. B. O. Prasad
20. Mr. C. K. V. Ramesan
21. Dr. Jithesh. K.
22. Ms. Amrutha K. K.
23. Ms. Rakhee Raghavan
24. Ms. Hredya P.
25. Mr. K. Prakashan
26. Mr. Jayachandran
27. Adv. Chithira Sasidharan
28. Mr. Mahesh Chandra Baliga



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Action Taken Report

1. Founder's day celebration was conducted on value education program on 08-11-2023.
2. ALUMNI scholarships of worth 65000/- distributed to meritorious students.
3. IQAC distributed the college calendar 2021 to all the students and teaching/non teaching members.
4. IQAC verified the teacher index of teaching staff uploaded in Kannur University website.
5. Orientation Programme for First year students-Fresher's day was conducted on 30-11-2021.
6. Campus cleaning as a part of Swatchatha Pakhoda activity was conducted on 10-12-2021.

Decisions Taken

1. IQAC insisted the students to register in Digital Locker of Kannur University.
2. Renovated College auditorium will be inaugurated on 03-03-2022.
3. Rain Water Harvesting unit (Catch the Rain Campaign of MHRD) funded by MLA Kadannappally Ramkrishnan will be inaugurated by the MLA on 03-03-2022.
4. Decided to conduct the focus seminar series of IQAC, an interdisciplinary seminar funded by PTA on 12-03-2022 onwards.
5. Annual Report of the college for the year 2021-22 will be analysed by IQAC team.
6. Decided to conduct the career expo-2022 on 19-03-2022.


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Internal Quality Assurance Cell

Sree Narayana College Kannur

Minutes of the meeting of IQAC

No. IQAC/2021-22/06

Date and Time: 29.03.2022, 2.30 PM

Venue: IQAC Room

AGENDA

1. Feedback Collection from students, teachers and ALUMNI
2. NAAC Orientation workshop
3. Constitution of New IQAC

Members Present

1. Dr. K. Ajayakumar (Principal)
2. Dr. Anitha P. K. (IQAC Co-ordinator)
3. Dr. C. P. Satheesh
4. Dr. Prasanth K. P.
5. Dr. B. O. Prasad
6. Mr. C. K. V. Ramesan
7. Dr. Jithesh. K.
8. Ms. Amrutha K. K.
9. Ms. Rakhee Raghavan
10. Ms. Hredya P.
11. Mr. K. Prakashan
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Action Taken Report

1. IQAC insisted the students to register in Digital Locker of Kannur University.
2. Renovated College auditorium and the Rain Water Harvesting unit (Catch the Rain Campaign of MHRD) funded by MLA Kadannappally Ramkrishnan was inaugurated by the MLA on 03-03-2022.
3. Focus seminar series of IQAC, an interdisciplinary seminar funded by PTA started on 12-03-2022 onwards. All the departments conducted a seminar on interdisciplinary topics.
4. Annual Report of the college for the year 2021-22 was verified and released by IQAC.
5. Career expo-2022 was conducted on 19-03-2022. Almost 300 students participated and 15 companies conducted campus placement.

Decisions Taken

1. IQAC decided to circulate the Feedback Collection form to students, teachers and ALUMNI and to analyse the performance of the college during the year 2021-22.
2. One day workshop on NAAC will be conducted in June 2022.
3. Decided to constitute New IQAC team for the year 2022-23 after college re-opening on June 2022.




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